

SEQUIM LAVENDER FESTIVAL®

2008 Volunteer Registration

Friday- Sunday July 18-20, 2008

Welcome! Volunteers are a vital part of the *Sequim Lavender Festival* and without your help; there would be no Festival. All volunteers will receive a "Staff" T-shirt, volunteer button, name tag, an invitation to the Festival Wrap-up party **Aug 17, 2008**, and the appreciation of the entire community. Your button is good for free admission to the farms, discounts to festival community events and to the Lavender Seminar, October 18-19, 2008. But volunteers agree that the greatest benefit is the FUN you will have!

Please fill out this form to let us know how you would be willing to help. Shifts are generally four hours. Mail or fax the application to the Festival office. Applications are scheduled on a first come, first scheduled basis so get your application in early to reserve your favorite position, date, and time, and please, be flexible!

Name: _____

Mailing Address/Zip Code: _____

Day Phone: _____ Evening/Cell Phone: _____

E-Mail: _____ T-Shirt Size: S M L XL XXL XXXL

Emergency Contact, Name & Phone: _____

I am under age 18, my parent or guardian name/signature: _____

Comments: (physical limitations, needs, would like to work with, etc.) _____

Pre-Festival office and production, and Load-in and Load-out

- Construction** - carpenters and painters for hwy signage, festival sets, food and more!
 - Signage** - Set up signs, hang banners, deliver signage to farms
 - Poster distribution** - spread the word throughout the Peninsula prior to the event.
 - Festival office** - answer phones, photocopy, and organize files
 - Internet Work from home** - enter web calendar listings, research events and other resources
- Best day(s) and time _____

Previous year(s) worked: 2007 2006 2005 2004 2003 2002 2001 2000 1999 1998 1997 1996
(circle all that apply)

Please complete the other side -

Name _____

FESTIVAL POSITIONS:

Please identify up to four positions that most interest you at the street fair and/or farms, and list in order of preference (1 = first, 2 = second, 3 = third, 4=fourth). List only jobs you are willing to work.

- ___ **Pool of Flexible volunteers** – Available to cover no shows and problems that arise
- ___ **Bus Tour Guide** – Ride the Farm Tour busses from the Street Fair bus stop and talk to visitors

At the Street Fair

How many shifts *per day* are you willing to work at the street fair? # _____

- ___ **Information Booth** - Provide information, sell buttons, and souvenir merchandise; **must handle cash**
- ___ **Production Assistant** - Provide assistance as needed, from moving chairs to setting up tents
- ___ **Stage Manager-Emcee-Assistant** – Stage manage, or emcee, and/or help artists at the Street Fair Stage
- ___ **Hospitality Crew** – Help take care of the vendors, performers, and volunteers at the Hospitality Center
- ___ **Production Entrance Security** – Make sure that only authorized vehicles enter production area
- ___ **Bus Greeter** – Greet those entering buses, make sure they have buttons (do not ride the bus)

At the Farms (Farms require attendance at pre-festival meeting)

___ **Entrance Staff** - Greet visitors, check admission buttons, sell buttons, **must handle cash**
How many shifts *per day* are you willing to work?

I would like to volunteer this number of shifts *per day* on a **specific farm**:

- | | |
|--------------------------------------|------------------------------------|
| #___ Angel Farm | #___ Olympic Lavender Farm |
| #___ Cedarbrook Lavender & Herb Farm | #___ Port Williams Lavender |
| #___ Jardin du Soleil Lavender | #___ Purple Haze Lavender Farm |
| #___ Lost Mountain Lavender | #___ Sunshine Herb & Lavender Farm |

___ I have no preference and am willing to work this number of shifts *per day* at any farm.

For shift preference at the festival or the farms please indicate priority of preference:
(1 = first, 2 = second, 3 = third, or N/A).

Friday, July 18

___ 8:30am-12:30pm ___ 12noon-4:00pm ___ 3:30pm-7:30pm (close)

Saturday, July 19

___ 8:30am-12:30pm ___ 12noon-4:00pm ___ 3:30pm-7:30pm(close)

Sunday, July 20

___ 8:30am-12:30pm ___ 12noon-4:00pm ___ 3:30pm-7:30pm ___ 7:00pm-9:00pm (load-out)

Volunteer Agreement

I understand that by volunteering for the Sequim Lavender Festival, I become a representative of the Festival to the public and agree to conduct myself appropriately at all times during my volunteer work. I hereby agree to indemnify and hold harmless the Sequim Lavender Festival, Sequim Lavender Growers Association, City of Sequim, Clallam County, all Festival sponsors, and their agents, employees, contractors, or volunteers from any loss, liability, damage or costs, including court costs and attorney’s fees, resulting from and arising out of the Festival.

Signed

Date

Please mail or fax this application to:

Sequim Lavender Festival 105 ½ E First St., Port Angeles, WA 98362-2929
360-681-3024 (volunteer phone) - 360-452-4695 (fax) volunteer@lavenderfestival.com